



1924 West Lucas Street, Florence, SC 29501

## **JOB DESCRIPTION**

### **LINE GREETER/CASHIER/HOSTESS**

Part-time/hourly

Must be able to work various shifts per week

Must be 16 years of age

Must be authorized to work in the United States

Quincy's offers our Guests not only fantastic FLAMEKIST® steaks but full buffet, salad, dessert and ice cream bars. We boast the freshest salad bar in town along with a large selection of tasty meats, vegetables, desserts and breads fresh out of the oven. Our friendly and courteous Line Greeters and Hostesses are Quincy's "A-TEAM". They are the first of our Quincy's team that our Guests encounter and set the tone of our Guest's experience. They are an important part of our success for over a decade.

Come join our Quincy's "A-TEAM" and continue our winning success!

The following skills and knowledge are necessary but not limited to:

- Greet and assist Guests in a friendly, courteous and helpful manner
- Accurately taking Guest and carry out orders
- Math, computer and credit card terminal skills to accurately collect cash and process credit card transactions
- Ability to properly answer phone, take messages and assist caller in professional courteous manner
- Full knowledge of proper sanitation, food safety and security procedures
- Full knowledge of Menu, buffet and bakery items being offered
- Excellent verbal communication and interpersonal skills in order to assist Guests, fellow Team Members and Management
- Strong skills in time management and organization, with excellent attention to detail
- Ability to read and take direction and execute Team and company objectives with an attitude of courtesy and cooperation
- Analytical skills and a degree of emotional intelligence in order to recognize and solve problems that come with the position
- Ability to maintain a high degree of pace and intensity for an extended period of time
- Must be reliable and dependable by being punctual, adhering to a schedule
- Maintain positive working relationships with all Team Members and Managers

Thank you for your interest in Quincy's and the opportunities available. We have a great Team and are always looking for great people to join us in making it "THE BEST IT CAN BE". We appreciate your taking the time to complete our application. If there are currently no immediate hiring needs, we will keep your information on file for future opportunities and contact qualified applicants at that time. Thanks again!